

November 15, 2017

The monthly meeting of the Sterling Board of Finance was called to order at 7:02 p.m. by Chairman David Shippee. Other members' present-Peter Rabbitt, Neil Cook, Bruce Lindberg, Robert Salisbury, and Neil Delmonico.

Staff present-Russell Gray, Lincoln Cooper, and Joyce Gustavson.

D. Shippee welcomed R. Salisbury to the Board.

Audience of Citizens: No comment.

Correspondence: None.

Approval of Minutes: N. Delmonico made a motion, seconded by P. Rabbitt to approve the minutes of the 10/10/2017 Tri-board meeting and the minutes of the 10/11/2017 monthly meeting as written and presented. All voted in favor of the motion.

Unfinished Business:

a. Tax Collector's Grand Ratebook Balance Sheet Report: The report for month ending 10/31/2017 was submitted and reviewed.

b. I.T. Upgrades for the Sterling Municipal Building: J. Gustavson reported that Allied Communications finished installing the end-to-end cabling for the fiber routes for the Nutmeg Network. This is an ongoing project. Phase II, the network switches and the network server, are in the works.

New Business:

a. Consider & Act on 2018 Schedule of Meetings: N. Cook made a motion, seconded by P. Rabbitt to approve the 2018 Meeting Schedule as presented. All voted in favor of the motion.

b. Election of Officers: Nominations were opened for Chair: N. Cook nominated David Shippee. This was seconded by N. Delmonico. There were no other nominations. All voted in favor of D. Shippee as Chair. Nominations were opened for Vice Chair: N. Delmonico nominated Neil Cook. This was seconded by P. Rabbitt. There were no other nominations. All voted in favor of N. Cook as Vice Chair. Nominations were opened for Clerk: N. Cook nominated Joyce Gustavson. This was seconded by N. Delmonico. There were no other nominations. All voted in favor of J. Gustavson as Clerk.

Any Other Business to Come Before the Board of Finance:

1) Discussion was held on the Street Light Project. The **Turn-Key LED Street Light Project** contract was signed in October. The upgrade should be completed by the end of April, 2018.

2) Discussion was held on the **sewer upgrades**. R. Gray reported that the Plainfield Sewer Department has not met with WhiteWater to date. R. Gray will follow up with Robert Wittenzellner of WhiteWater, Inc.

3) The **Local Capital Improvement Program (LoCIP)** was discussed. J. Gustavson reported that she received a memo from the State of Connecticut dated 11/8/2017 stating that LoCIP funds are unfrozen. The Town shall submit a Reimbursement Request Form for the Gibson Hill Road paving.

4) D. Shippee distributed the breakdown of the Adopted FY 18 **State Budget** Impact on Sterling from Connecticut Conference of Municipalities (CCM) dated 10/26/2017.

5) Discussion was held on the cost associated with the **Sumola Bridge** replacement.

6) D. Shippee suggested that the Board of Finance should recite the **Pledge of Allegiance** to the flag before every meeting. J. Gustavson shall add Pledge of Allegiance to the agenda.

Adjournment: N. Cook made a motion, seconded by P. Rabbitt to adjourn at 7:30 p.m. All voted in favor of the motion.

Attest: _____

Joyce A. Gustavson, Board of Finance Clerk